



Registered Charity No: 1123523

Chairperson

Geraldine Richards
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Secretary

Manda Moore
CDGSecretary@outlook.com

Treasurer

Andrew Martin
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Management of Volunteers Policy:

(Re-adopted April 2025)

1. All Trustees elected Committee Members and general volunteers of the group Centenary Drama Group and CD Kids should be shown respect at all times.
2. The elected Committee Members should encourage volunteers to report any issues that they are not happy with for example: safeguarding procedures during rehearsals and performances, general behaviour of members, production teams and cast, the conduct and behaviour of other volunteers etc.
3. All volunteers should be made to feel valued and encouraged to put forward ideas to the elected committee members for fund raising, future productions and ways to move the group forward.
4. All volunteers should feel able to approach any of the trustees or elected committee members with any concerns that they have and expect it to be brought to the next committee meeting and dealt with according to our rules and constitution and any other relevant policies that may be relevant.
5. All volunteers should be aware of all the groups policies and these policies will be made available to all volunteers.
6. All volunteers should be aware of confidentiality and data protection and if found to be breaking these rules, will be dealt with under our rules and constitution and provided with a copy of our Complaints Policy.
7. This policy will be reviewed annually in April each year following the AGM when the new committee will be appointed for the following year.

Adopted by the Trustees and Committee Members.

Signed:

Printed:

Chairperson April 2025